**西安外国语大学留学生住宿预定申请表**

**Application Form for Room Reservation at XISU**

**ID:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **房间类型及价格**  **Room and Price** | 西外宾馆  2人间_副本 40元/天/床  XISU Hotel  2人间_副本 40RMB/night/bed | 专家楼  2人间_副本298元/天/间  Experts building  Double Room  280RMB/night/room  2人间_副本278元/天/间  Single Room  278RMB/night/room | | | 2号公寓  3人间_副本1200元/人/学期  No.2 Residence Hall  3人间_副本  1200RMB/semester/person  2人间_副本1800元/人/学期  No.2 Residence Hall  2人间_副本  1800RMB/semester/person | | |
| **押金**  **Deposit** | 西外宾馆/专家楼200元/人  XISU Hotel/Experts building：200RMB/person | | | 2号公寓1000元/人  No.2 Residence Hall: 1000RMB/person | | | |
| **英文姓名**  **Passport Name** |  | | **护照号码**  **Passport No.** |  | | **性别**  **Gender** |  |
| **中文姓名**  **Chinese Name** |  | | **国籍**  **Nationality** |  | | | |
| **入住时间**  **Check-in Date** | *mm-dd-yyyy*: | | | | | | |
| **离宿时间**  **Check-out Date** | *mm-dd-yyyy*: | | | | | | |

1. 宿舍为留学生公寓2号楼。

We provide students with No.2 International Student Residence Hall.

1. 房费按学习时间一次性**现金支付**，中途退房者房费均不退还。

Students need to pay the full dorm fee at one time **in cash** and can not get refund if leaving before check-out date.

3、 退房时需先检查房间内物品是否遗失、破损。

Please check whether the goods in the room are lost or damaged before checking out.

4、2号学生公寓需办理校园卡，首次办卡100元，含工本费13元，卡内余额87元。离校时可退卡，余额返还（工本费不予退还）。

Students who live in No.2 International Student Residence Hall need to buy camups card first. 100 RMB for first time of running a card including 13RMB for issuing fee with 87 RMB left. The refunds of Campus card will be returned excluding issuing fee when leaving school.

5、2号学生公寓使用空调需办理电卡，首次办卡100元，为196度电，空调耗电约1度/小时。

Students who live in No.2 International Student Residence Hall need to buy electricity card first, if they want to use Air conditioner. 100 RMB for first time of running a card(196 kwh). Air conditioner consumes about 1 kwh / hour.

[★](mailto:★学生需在入住前10天将宿舍申请表发邮件至jmzhang@gec.ecnu.edu.cn,)**[学生需在入住前20天将宿舍申请表发邮件至iso\_xisu@163.com](mailto:★学生需在入住前10天将宿舍申请表发邮件至jmzhang@gec.ecnu.edu.cn,)** [,](mailto:★学生需在入住前10天将宿舍申请表发邮件至jmzhang@gec.ecnu.edu.cn,) **收到申请后会统一安排宿舍，在项目开始前告知办理入住手续地点及住宿地点。**

**The students need to email the form to [iso\_xisu@163.com](mailto:iso_xisu@163.com,)** [,](mailto:iso_xisu@163.com,) **We will inform the students about the dorm location and check in procedure before the program starts.**